

Nan Clayton Elementary PTA
General Meeting
May 14, 2009

The general meeting of the Nan Clayton Elementary School PTA was called to order on May 14, 2009 at 6:30 p.m. in the Clayton Elementary Cafeteria by President Wendy Gonzales, and Rosa Carrillo, the secretary being present. A quorum was established.

Approval of Minutes: The minutes of the April 2, 2009 General Meeting were posted and approved as posted.

Officer Reports:

1. President – Wendy Gonzales
 - a. PTA Survey – The survey is on the school's website. The survey will allow parents to give the PTA their input on activities from this year and for next year. It will be online through Wednesday, May 20th.
2. Fundraising – Wendy Gonzales
 - a. Fun Run and Celebration – The Fun Run was a great success. There were over 500 runners that signed up.
3. Treasurer – Jodi Havranek
 - a. 2009 Sales Tax Days – The school is allowed two tax-free days. Last year the school voted for the Fun Run and School Supplies Sales to be the days. This year PTA is requesting to replace the Fun Run with the T-shirt sale, since the sales are higher. Brenda Booth made a motion to change the Fun Run to the T-shirt sales as one of the 2009-10 Sales Tax Days. The motion was seconded and carried.
 - b. Cash Report – Jodi Havranek presented the Cash Report Beginning Cash Balance as of April 1, 2009 to be \$45,264.10. Total Cash Receipts were \$31, 203.38. Total Disbursements were \$20,375.08. The Ending Cash Balance as of May 13, 2009 is \$56,092.40. The treasurer's report was filed for audit. See attached report for more detail.
 - c. 2008-09 Pro Forma Budget - Jodi Havranek made a brief overview of line items requiring change for the proposed 2009-10 Pro-forma Budget. Proposed changes were as follows: Sources of Funds: Spring Fun Run – increase to reflect actual, Prepaid School Supplies Sales (May 2009) – add new line item. Under Disbursements: Prepaid School Supply Cost (May 2009) – add new line item, Grade Level and Special Area Support – reduce to reflect actual, Lego Robotics – add new line item. See attached Proposed Budget for more details. Shannon Walsh made a motion to approve the proposed budget. The motion was seconded and carried.
 - d. 2009-10 Pro-Forma Budget – Jodi Havranek made a brief overview of the proposed 09-10 Proposed Budget. See attached for details. Barb Sherwood made a motion to approve the 09-10 Proposed Budget. The motion was seconded and carried.

New Business - None

Adjournment - 6:40 p.m.

_____ Rosa Carrillo, Secretary

Approved or approved as corrected _____, 20____ initials