

Nan Clayton Elementary PTA
General Meeting
September 17, 2009

President, Vicki Muras and Rosa Carrillo, the secretary being present, called the general meeting of the Nan Clayton Elementary School PTA to order on September 17, 2009 at 6:40 p.m. in the Clayton Elementary Cafeteria. A quorum was established.

Approval of Minutes: The minutes of the May 15, 2009 General Meeting were approved as posted.

Officer Reports

PRESIDENT- VICKI MURAS

- a. Goal of PTA - For this year, PTA president announced that it has set a goal for our PTA to achieve. The goal is as follows:
The Clayton Elementary PTA will expand opportunities for parents and children to enrich the education and experiences and continue to foster a sense of community.
 - Provide programs of substance to parents
 - Offer programs/events that support the art, music and physical fitness
 - Provide funding to identified needs areas that focus on education
 - Provide timely information with google groups and e-newsletter
 - Set up a volunteer base for programs and school needs to assist teachers and students
- b. Audit – The audit of the treasurer’s records for fiscal year ending June 30, 2009 was completed on September 2, 2009. One irregularity was found and action completed to correct. All other books, minutes and records were found to be in exceptional order. See attached report for details.
- c. Survey – The results for the online survey posted at the end of, the 2008-09 school year, were compiled. With approximately 200 responses, this is how parents indicated they’d like to prioritize proceeds.
 - 31% - Campus & Classroom Technology needs
 - 20% - Teaching Tools (AR, Subscriptions)
 - 18% - Library (Books/software/technology)
 - 17% - Educational support programs (Reading/Math Support, Academic Clubs)
 - 14% - Outdoor Play Areas

TREASURER – JODI HAVRANEK

- a. Cash Report – Jodi Havranek presented the Cash Report Beginning Cash Balance as of May 14, 2009 to be \$56,092.40. Total Cash Receipts were \$16 722.19. Total Disbursements were \$33,342.36. The Ending Cash Balance as of September 16, 2009 is \$39,072.23. The treasurer’s report was filed for audit. See attached report for more detail.
- b. Budget – No changes to the budget. Scheduled to review in October 2009.

SALES & SERVICES – CATHY VERI

Cathy reported the sale of approximately \$10,000 worth of spirit wear. Approximately 500 t-shirts sold with another 150 preorders taken on the two sale dates held. The t-shirts preordered will be delivered next week. The hoodies and polo’s that were preordered will be received in approximately two weeks. The total EPI school supply kits sold were 462. Cathy will be seeking new vendor bids to reevaluate cost of kits for next year’s orders. Cathy will be scheduling another spirit wear sale day. Date to be announced later.

MEMBERSHIP – BRENDA BOOTH

The membership drive is proceeding through September 24th. A class prize for the highest membership percentage will be awarded. One winner will be chosen from Kindergarten^{2nd} and another from 3rd – 5th grades. The prize will be left to the winning teachers' discretion. Parents, students and teachers can see their class progress on the wall in the cafeteria with the "Fall for Clayton" tree.

New Business

Clara Herrera gave thanks to PTA for setting a goal. She voiced concern about parent's possible difficulty in continuing to help fundraising programs due to PTA's high cash balance. She suggested for PTA to provide parents with tangible goals and visual notices of what their contributions have purchased.

Adjournment - 7:00 p.m.

_____ Rosa Carrillo, Secretary

Approved or approved as corrected _____, 20____ initials