

**Nan Clayton Elementary PTA  
General Meeting  
October 15, 2009**

President, Vicki Muras and Rosa Carrillo, the secretary being present, called the general meeting of the Nan Clayton Elementary School PTA to order on October 15, 2009 at 6:30 p.m. in the Clayton Elementary Cafeteria. A quorum was established.

**Approval of Minutes:** The minutes of the September 17, 2009 General Meeting were approved as corrected.

**Officer Reports**

**PRESIDENT- VICKI MURAS**

- a. PTA Fundraisers – Though there are several fundraisers throughout the year, Vicki noted that PTA only has two fundraisers a year. They include the Donation Drive and the Fun Run.
- b. Past Funds - Vicki provided a list of items that were funded by the PTA in the 2008-09 school years. Those included:
  - Electronic Microscopes for class viewing
  - Rock-climbing wall in the gym
  - Musical composition software and equipment for Music Classes
  - Art Department Scanner/printer
  - Robotics Club Startup
  - K-Card funding
  - Summer Library Program
  - New library books (\$5,000)
  - PTA Movie Nights
  - Teacher support
  - In addition to continuing support for SOAR, VIP room, classroom subscriptions, Reflections art program and the accelerated reader program.
- c. Donation Drive – Vicki announced the Donation Drive would begin November 10<sup>th</sup>. The funds will target the Literacy Library, Technology maintenance, Classroom subscriptions (paper & electronic), Accelerated Reader. This will take some of the school budget items away to free up school money to pay for items that have had funding cuts and PTA cannot fund.
- d. Facility Use Boundary Task Force (FUBTF) School Boundaries - Vicki announced that the FUBTF held it's first meeting on October 6<sup>th</sup> to begin discussion on the process for determining the attendance boundary for the new southwest elementary school in Meridian. Clayton's FUBTF members are Matt Devlin and Susan Haddad. They can be contacted at [boundaryreps@claytoncardinals.org](mailto:boundaryreps@claytoncardinals.org). Their work session will begin on October 20<sup>th</sup>.

**VP PROGRAMS – MICHELLE MCCOLLOUGH**

- a. November 12<sup>th</sup> meeting – After the meeting, Reading Specialist will be holding a teaching session for parents on new teaching strategies being used in class to help their children at home.
- b. Movie Night – Michelle announced Clayton's movie night would be held Friday, November 20<sup>th</sup> in conjunction with the 5<sup>th</sup> graders food drive.

TREASURER – JODI HAVRANEK

- a. Cash Report – Jodi Havranek presented the Cash Report Beginning Cash Balance as of September 16, 2009 to be \$39,072.23. Total Cash Receipts were \$3, 242.48. Total Disbursements were \$6,060.30. The Ending Cash Balance as of October 14, 2009 is \$36,254.41. The treasurer’s report was filed for audit. See attached report for more detail.
- b. Budget – Jodi reported the following revisions needed to the 09-10 ProForma Budget. See attached budget for more details.
  - Directory/Advertising – increase revenue due to receiving more funds than budgeted
  - Directory Cost – cost came in under budget
  - Accelerated Reader – funding more to help offset school budget
  - SOAR – program request to increase funds by \$250
  - Property Development – reduce funds not needed
  - Movie Night – new line item to purchase movie license for full year
  - Science Night – new line item to fund science fair project to increase student interest
  - Kiker Kindergarten Support – funds allocated not used
  - Liability Insurance – decrease due to cost lower than budgeted

A motion was made by Lewis Cooper to approve the proposed budget. The motion was seconded and carried.

MEMBERSHIP

Vicki reported that the membership drive ended and Clayton had 500 memberships. The winning classes were Ms. Pandola for K-2<sup>nd</sup> and Ms. Sprague for 3<sup>rd</sup> – 5<sup>th</sup>.

VOLUNTEERS

- a. Yearbook – Maggie Everitts announced the need for classroom volunteers to take pictures and create the class page. There is an online mysignup page found on the Clayton Weekly website. The 5<sup>th</sup> graders have been given an assignment to submit a cover layout for this year. The yearbook will be on presale for \$20 for orders before Thanksgiving.
- b. PIE – Andrea Stricklin announced the sale of tickets for the 2<sup>nd</sup> Annual Pancake Breakfast to be held at Applebee’s on Saturday, October 24<sup>th</sup>. Tickets are \$6.00 each. The wait staff will include Clayton teachers and staff.

New Business

NONE

Adjournment - 6:50 p.m.

\_\_\_\_\_ Rosa Carrillo, Secretary

Approved or approved as corrected \_\_\_\_\_, 20\_\_\_\_ initials