

Nan Clayton Elementary PTA  
General Board Meeting  
December 10, 2009

The General Board Meeting, of the Nan Clayton Elementary School PTA, was called to order on December 10, 2009 at 6:30 p.m. in the Clayton Elementary Cafeteria, by president, Vicki Muras, Rosa Carrillo, secretary, being present. A quorum was established.

**APPROVAL OF MINUTES:** The minutes of the November 12, 2009 general meeting were approved as posted.

**OFFICER REPORTS**

**President – Vicki Muras**

- a. Donation Drive – The donation drive raised over \$9,000. Though this amount did not meet the \$12,000 goal, it will help fund portions of our Literacy Library and Technology Needs.
- b. Boundary Update – Clayton's representatives for the FUBTF Committee are Matt Devlin and Susan Haddad. They can be reached via email at [boundaryreps@claytoncardinals.org](mailto:boundaryreps@claytoncardinals.org). There will be a public meeting at Clayton on January 5, 2010 at 6:00 p.m. FUBTF meeting notes and plans may be found on the AISD website [www.austinisd.org/inside/2004bond/boundaries](http://www.austinisd.org/inside/2004bond/boundaries).
- c. Fun Run Sponsor – This event is scheduled for Saturday, April 17 from 4:00 – 7:00 p.m. PTA is currently seeking sponsors. Sponsorship levels from \$250-\$5,000. Individuals seeking more information may contact Maureen Carlson at 512-301-2873 or via email at [mcarlson@calibersm.com](mailto:mcarlson@calibersm.com). The deadline for the Early-Bird Newsletter is set for January 15, 2010 and Sponsorship commitment deadline is March 12, 2010.

**Treasurer – Jodi Havranek**

- a. Cash Report – Beginning cash balance on November 12, 2009 was \$28,903.81. Total receipts were \$9,111.00. Total disbursements were \$421.01. The ending cash balance as of December 9, 2009 was \$37,593.80. See attached report for more details. The treasurer's report was filed for audit.
- b. 09-10 Budget – No changes

**Programs**

Book Exchange – Vicki announce the upcoming book exchange. Parents were encouraged to send in gently used books. For every 5 book a child brings they can exchange for 5 different books. The teachers will be allowed to select from any remaining books after the event to be used in their classrooms. Remaining books after teacher's have had a chance to select will be donated to our sister school Perez Elementary.

**Volunteers**

Vicki announced the need to form the PTA Board Nominating Committee for the upcoming year. We are seeking 3 – 5 members, possibly one from every grade-level, to help nominate individuals to board positions being vacated at the end of this school year.

**ADJOURNMENT:** 6:42 p.m.

\_\_\_\_\_ Rosa Carrillo, Secretary

Approved or  Approved as Corrected \_\_\_\_\_, 2010, \_\_\_\_\_ initials